

**AGENDA:** (subject to change at the discretion of the Board)

<i>Time</i>	<i>Topic</i>	<i>Presenter</i>
<a href="#">05:30:46 PM (00:00:00)</a>		
<b>1.0</b>	<b>Welcome</b>	Jeff Wade
1.1	Pledge of Allegiance	
1.2	Call for Attendance	
	<i>Present were Fair Board Members: Chairman Jeff Wade and Ann Marie Moran; Commissioner Joe Skinner; Fairgrounds Staff: General Manager Dennis Voeller, Finance Manager Rachel May, Operations Foreman Kole Kuntz and Office Manager/Board Secretary Linda Blomback; Guests from Manhattan Clever Clover 4H Club: Leader Kelly Pavlik, Kalyn Yung, Kaitlyn Pavlik, and Morgan Pavlik; Public: Lee Nuss.</i>	
	<i>Absent were Fair Board Member Michael Everts, Brenda York and K.C. McLaughlin.</i>	
1.3	Review & Approval of Minutes of March 20 2018 meeting-No Quorum	
<a href="#">05:31:46 PM (00:01:01)</a>		
<b>2.0</b>	<b>Call for Public Comment</b>	Jeff Wade
2.1	Manhattan Clever Clover 4H Club	Kelly Pavlik
	<i>Club leader Kelly Pavlik and 3 members thanked the Fair Board for the use of facilities for meetings and Fair exhibits; they have 55 members in their club who are part of a variety of projects-pigs, rabbits, dogs, sewing, robotics, etc.</i>	
<a href="#">05:37:31 PM (00:06:46)</a>		
<b>3.0</b>	<b>Gallatin County Commission Report – No Report</b>	Joe Skinner
<a href="#">05:37:43 PM (00:06:58)</a>		
<b>4.0</b>	<b>Financial</b>	Rachel May
	<ul style="list-style-type: none"> <li><i>Aging – keeping current</i></li> <li><i>New facility rentals – Wedding Show has brought 3 new weddings/receptions for a total of 7 this year</i></li> </ul>	
<b>5.0</b>	<b>Marketing/Sponsorship – No Report</b>	Carrie Gilman
<a href="#">05:41:27 PM (00:10:42)</a>		
<b>6.0</b>	<b>Manager’s Report</b>	Dennis Voeller
	Staff reports:	
	Linda Blomback – Office Manager, Fair Competitive Exhibits:	
	<ul style="list-style-type: none"> <li><i>Working on interim RV’s including looking into campgroundbooking.com, contracts, competitive exhibits workshops, mailings for Bozeman Roundup, Bronze Bonanza &amp; Barnyard Brawl, website updates, ribbon order, updating maps, family rest area, Girl Scouts involvement, wife carry contest; coming up in May-RV reservations, more awards ordered</i></li> </ul>	

Rachel – Finance Manager, Fair Concessionaires, Fair Commercial Vendors:

- *New Fair concessionaires, BSCSF at Kidabaloo-milking cow was a big hit for the kids, contracts, new rentals*
- *Dennis – 4-H bookings process between JaNaie' in 4-H office and Rachel is working better*

Kole – Operations Foreman:

- *RFP for landscaping awarded to Challenger Landscaping to work on the rabbit barn yard*
  - *RFP for painting the interior of the Indoor Arena awarded to Wagner Painting and Finishing*
  - *RFP for turf maintenance in progress. Dennis added that we are wanting to improve our appearance off of Oak Street. With increased rentals the Operations staff does not have the time to keep up with the turf maintenance.*
  - *Working on Fair props like information kiosks, displays for static exhibits; portable display pens, upgrading lighting in Indoor Arena, improving entry into Anderson Arena, upgrading the bucking chute latches, working on getting turn styles built for Fair exits.*
  - *Event support, spring cleaning & maintenance as weather allows*
- Dennis – Anderson Arena entry upgrades including moving the fence.

#### 6.1 Dirt vs Concrete Floor Comparison

- *At management conference in Minneapolis he asked the non-Fair facility usage committee for their opinion. The resounding response was that we should go concrete.*
- *Bill Dutcher with Metra Park will be providing operating efficiency information.*
- *It was noted that when covering a dirt floor with a carpet, it is hard to keep the carpet clean.*
- *Price comparison – Stahly Engineering estimated 40,000 sf building with 12" structural fill install would cost \$60,500, same building with 6" concrete slab would be \$419,000.*
- *Sublette County Wyoming has a 70,000 sf building with dirt floor. They would have saved \$139,000 if they would have started with concrete. Another manager that agreed concrete is preferable.*

[06:04:57 PM \(00:34:12\)](#)

#### 7.0 Business Items

7.1 Budget Review (see draft budget handout)

Jeff Wade  
Rachel May

7.2 Reduction in Board Letter Review

*Dennis will send out an amended letter to the board.*

Jeff Wade

Jeff asked about a gift for Conrad to thank him for his time on the Board.

Joe Skinner asked about the Greenway Range contract. Dennis reported that he believes it is with Eric, Greenway Range president. Dennis will check into it.

[06:30:17 PM \(00:59:32\)](#)

#### 8.0 Adjournment

Jeff Wade