

DATE: Tuesday, February 21, 2017
TIME: 5:30 pm
LOCATION: Ag Center Conference Room

Note: These minutes provide only a part of the official record. The remainder of the official record is in the audio recording of the meeting. Section 2-3-212, MCA. The audio recording is upon request; times are not recorded for this meeting.

AGENDA

<i>Time</i>	<i>Topic</i>	<i>Presenter</i>
1.0	Welcome	Brenda York
1.1	Pledge of Allegiance	
1.2	Call for Attendance	
	<i>Present were Fair Board Members: Vice-Chair Brenda York, Michael Everts, Ann Marie Moran, K.C. McLaughlin and Conrad Anker; Commissioner Joe Skinner; Fairgrounds Staff: General Manager Lori Cox, Facilities Director Dennis Voeller, Finance Manager Rachel May; Guest: Peder Anderson; Public: Sonja Berg. Absent was Fair Board Members Jeff Wade and Tim Stefan; and Board Secretary Linda Blomback.</i>	
1.3	Review & Approval of Minutes 12-20-16	
	<i>Approved by Ann Marie Moran, seconded by Conrad Anker</i>	
2.0	Public Comment -- none	Brenda York
3.0	Presentations	
3.1	Gallatin County Commission Report	Joe Skinner
4.0	Financials	Rachel May
4.1	Aging Report (see handout)	
4.2	Revenues & Expenses – New Summary Format (see handout)	
	• <i>New rentals coming up</i>	
5.0	Interim Activities	
5.1	Multipurpose Building – Brief Update	Lori Cox
	• <i>Draft PAR; Gary Bishop MSU class doing Feasibility Study</i>	
	• <i>Opportunity with a developer; Westlakes communication</i>	
5.2	Annual Report Draft	Lori Cox
5.3	CIP – Report of our Presentation	Dennis Voeller
	• <i>Top 3 requests:</i>	
	○ <i>Multipurpose building</i>	
	○ <i>Infrastructure needs</i>	
	○ <i>Paving for pedestrian walkways</i>	
5.4	Upcoming Capital Activities Discussion	
5.4.1	Pepsi Stage Area Development	Dennis Voeller
	○ <i>Requests out for quotes</i>	
5.4.2	Moving the Sale Pavilion	Dennis Voeller
	○ <i>Request for quote from Troy Dorrell</i>	

2017 CIP: Garage doors installed in Haynes; unplanned expenses: sewer line by Exhibit Building 1 and boiler in Haynes Pavilion.

- 6.0 Big Sky Country State Fair
- 6.1 E-Tix Rachel May
- *New tickets system due to technical issues in previous two years.*
- 6.2 Food Row and Commercial Vendors Swap Rachel May
- *Food Row will become more visual to the night show crowd*
 - *New food coming: Greek, new breakfast, cowboy chili & gourmet mac & cheese,*
 - *Blue Moose will be in Outdoor Arena*
- 6.3 Hiring Marketing Agent Lori Cox
- *Final decision soon on agent to hire*
 - *Sponsorships: Met with Montana Chevy Dealers in Missoula; proposed Presenting Fair Sponsorship for \$35,000; will be a long-term partnership*
 - *Mattress Firm possible ranch rodeo sponsor*
 - *\$9,600 sponsor pitches out*
- 6.4 Motor Sports Update Dennis Voeller
- *Mountaineers confirmed: mud bog Saturday & car show/truck show Sunday*
 - *Other options discussed: monster truck; circus; tractor pull*
- 7.0 Business Items Brenda York
- 7.1 Board Approvals by Commission: Two year terms each:
Jeff Wade, Conrad Anker, Michael Everts, Ann Marie Moran, K.C. McLaughlin
- 7.2 General Policy Discussion – *All agreed that general policy and rental policies as updated in fall, 2016 were consistent*
- 7.3 Bylaws Discussion:
- 7.3.1 Vacancies for Board
- *Discussion around difference between 7 and 9 members*
 - *Determined no need for vote, will remain at 9 members*
- 7.3.2 Meeting Occurrence
- *Discussion commenced on timing of meetings; group agreed to have at least 10 meetings and be flexible to those months a meeting may not be necessary; Ann Marie Moran moved for board to remain at 9 members and monthly meetings as necessary as the bylaws currently state, Conrad Anker seconded. Unanimous for, motion carries.*
 - *Discussion commenced about board participation and attendance*
- 7.3.3 Bylaws Approval
- *K.C. McLaughlin moved to approve as written, seconded by Mike Everts. Unanimous for, motion carries.*
- Announcements/Questions: Alcohol RFP, Fair Competitors Guide going in March 5 Bozeman Daily Chronicle and March 8 Belgrade News plus overrun for our use.*
- 8.0 Adjournment Brenda York