

AGENDA: *(subject to change at the discretion of the Board)*

<i>Time</i>	<i>Topic</i>	<i>Presenter</i>
<u>05:30:38 PM (00:00:30)</u>		
1.0	Welcome	Jeff Wade
1.1	Pledge of Allegiance	
1.2	Call for Attendance	
	Present were Fair Board Members: Chairman Jeff Wade, Vice-Chair Brenda York, Ann Marie Moran & Peder Anderson; Commissioner Joe Skinner; County Administrator Jim Doar; Fairgrounds Staff: General Manager Lori Cox, Facilities Director Dennis Voeller & Office Manager/Board Secretary Linda Blomback; Guests: Bryan Deats, Fightforce MMA & JaNaie' Veca, Gallatin County 4-H; Public: Brent Donnelly, Rachel Pruitt & two Gallatin Roller Girlz representatives.	
	Absent were Fair Board Members: Michael Everts, K.C. McLaughlin & Conrad Anker; Fairgrounds Staff: Finance Manager Rachel May.	
1.3	Review & Approval of Minutes 9-19-17-Tabled-no quorum	
<u>05:31:00 PM (00:00:52)</u>		
2.0	Public Comment	Jeff Wade
2.1	Fightforce Mixed Martial Arts	Bryan Deats
	<ul style="list-style-type: none"> <i>Promoter for mixed martial arts events since 2006 all over the state</i> <i>See handout for percentages that different venues charge for alcohol</i> <i>Believes smaller events should not have a problem finding an alcohol purveyor</i> <i>Single purveyor prevents promoters from working with other alcohol purveyors for sponsorship opportunities</i> <i>Would appreciate any equipment upgrades allow for flexibility in setup of events</i> 	
	Discussion:	
	<ul style="list-style-type: none"> <i>Food & beverage is just one of the Fairground's responsibilities to help events happening on the Fairgrounds</i> <i>Single purveyor will be monitored by Fairgrounds to make sure they are providing the customer service needed</i> <i>Roller Girlz are concerned about single purveyor as alcohol is their highest revenue maker</i> 	
	Rachel Pruitt	
	<ul style="list-style-type: none"> <i>Concerns about Jr Livestock Show at Fair</i> 	
	Discussion:	
	<ul style="list-style-type: none"> <i>Jeff encouraged her to get involved to help make improvements</i> 	
<u>06:15:14 PM (00:45:06)</u>		
3.0	Presentations	
3.1	Gallatin County Commission Report – Nothing to report	Joe Skinner

[06:15:28 PM \(00:45:21\)](#)

4.0 Financials

Lori Cox

4.1 Aging

4.2 Revenues, Expenses, last quarter

[06:19:03 PM \(00:48:55\)](#)

5.0 Interim Events

5.1 Utility Fee for 4-H, County Departments

Lori Cox

Revisiting issue as commissioners are concerned about user fee vs. utility fee

Discussion: (Utility fee and cancellation policy)

- *JaNaie' Veca-letter from Kelton Jensen, 4-H Agent:*
 - *Understands utility fee, concerned about cancellation fee*
- *Brent Donnelly-Interested in dialogue to help make this situation work for everyone*
- *Lori Cox-2 different issues-since 4-H came "home" to Fairgrounds:*
 - *First-Utilities have increased*
 - *Second-Cancellations and no shows (see handout).*
- *Dennis Voeller-Fairgrounds has one operations staff for the full Fairgrounds; schedule is developed one month in advance. Every change made to the calendar affects staff.*
- *Brent-Reversely, 4-H has been locked out of buildings on multiple occasions*
- *Dennis-Schedule is developed between JaNaie' and himself*
- *Brent asked for history of 4-H use of the Fairgrounds*
- *Ann Marie Moran-Years ago 4-H groups paid full fees, part fees & barter for volunteer hours (child-labor laws caused shut down of this program); a few years ago the Fair Board made the decision to not charge 4-H; however they have also made the decision to start charging to cover heat and electricity*
- *Brent-Understands that there is a \$300-\$500 cancellation fee*
- *Lori read cancellation policy; if there is a no-show they are charged for their time that was scheduled (hourly events are charged hourly)*
- *Brenda-Weather is taking into consideration for arena events (horses)*
- *Brent-What are the consequences if the Fairgrounds doesn't get door unlocked or someone else is in their building?*
- *JaNaie'-policy says "whatever is greater" which lead them to the \$500 fee*
- *Dennis-It is a \$10/hour user fee which includes utilities and some maintenance. If it was called a utility fee there would be an argument that they didn't use the utilities.*
- *Dennis-If renting by the hour, a 24-hour notice is needed to cancel with no fee.*
- *Lori-If renting by the day, 60 day notice is needed.*
- *JaNaie'-Suggested that Fair Board clarify the rules.*
- *Lori will get document to Kelton who can disseminate to 4-H groups.*
- *Joe-Kelton's concerns were if they can be bumped, why should there be a cancellation fee; also there are only 3 4-H groups causing the abuse.*
- *Ann Marie-This will help the groups be more accountable*
- *Jim-Kelton spoke very highly of relationship with Fairgrounds*
- *County departments will also pay \$10/hour fee*
- *Ann Marie-Expressed frustration with perception that 4-H believes Fairgrounds is trying to force them out; the Fair Board is doing everything they can to help 4-H prosper*

5.2 Cancellation Policy Review (included above)

Dennis Voeller

5.3 Storm Water Drainage – Update

Dennis Voeller

- *BAHA had concerns about storm water drainage. 4 dry wells were drilled previously. Operations have now created a berm that will funnel water to drain field.*

- *Nick Borzak helped them determined that road from Gate A going west should be domed to get water to run east. Road and Bridge will get to it as soon as they can.*
- *Millings may be secured from City*
- *French drain another option*
- *BAHA and Martel have created some concrete landings*

5.4 Hiring Issues – Ideas

Lori Cox

- *Three positions still open-1 full time, 2 half time*
- *Had a meeting with Cynde at HR. They re-worked the job description and asked for 5 years experience instead of 1 year and GED to bump the pay up in the salary band*
- *Our job descriptions do not fit County descriptions*
- *Nick Borzak suggested that other County employees may have some time they can help the Fairgrounds or we could hire a cleaning company to do janitorial work*
- *Express Services would like to flip different people each day or charge us \$5,000 to have the same person return every day*
- *Another option is to have someone live on the grounds*
- *Open for other ideas*

[07:08:55 PM \(01:38:47\)](#)

6.0 Business Items-None

Jeff Wade

[07:09:00 PM \(01:38:52\)](#)

7.0 Adjournment

Jeff Wade