



GALLATIN COUNTY FAIR BOARD MINUTES

Bozeman, MT

Meeting held: Tuesday, March 17, 2016

5:30 pm, Conference Room, Fairgrounds

Notes: These log notes provide only a part of the official record. The remainder of the official record is in the audio recording of the meeting. Section 2-3-212. The audio recording is available upon request.

AGENDA *(subject to change at the discretion of the Board)*

<i>Time</i>	<i>Topic</i>	<i>Presenter</i>
<u>05:31:21 PM (00:00:29)</u>		
1.0	Welcome	Jeff Wade
1.1	Pledge of Allegiance	
1.2	Call for Attendance	
	Present were Fair Board Members: Chairman Jeff Wade, Vice Chair Brenda York, Michael Everts, Tim Stefan & Ann Marie Moran; Fairgrounds Staff: General Manager Lori Cox, Finance Manager Rachel May, Office Manager Linda Blomback; Gallatin Empire Lions Club guests: Loren Katzenberger, Todd Olson, Jason Mayr, Jayne Pfeifer, Whitney Miller, Callen Nagy & Merry Schlenker Bruce; Bozeman Symphony Guests: Sherry Linnerooth, Stephen Schachman & Renee Westlake; Bozeman Baseball guests: Mark Johnson & Jim Ullman. Absent were Fair Board Members: Craig Woolard & Conrad Anker; Commissioner Joe Skinner; Fairgrounds Staff: Operations Manager Dennis Voeller.	
1.3	Review & Approval of Minutes 2-23-16 (no quorum-moved to later in meeting)	
<u>05:32:02 PM (00:01:09)</u>		
2.0	Public Comment - None	
<u>05:32:15 PM (00:01:23)</u>		
3.0	Presentations	
3.1	Bozeman Symphony/Gallatin Empire Lions	Whitney Wesler-Miller Stephen Schachman
	Referred to Managers Report dated Feb 4-Mar 11, 2016	
	<ul style="list-style-type: none">Concerns over wording about the Lions Club in the reportAlso concerned over wording in the above-mentioned report	
	Lori Cox	
	<ul style="list-style-type: none">No intent other than to move relationship with Lions Club & Symphony forwardLions Club stage was donated to Fairgrounds, but Fairgrounds has no use for itQuestions viability of band shell after wind damage	
	Discussion	
<u>06:24:59 PM (00:54:07)</u>		
1.3	Review & Approval of Minutes 2-23-16 (no quorum-moved to later in meeting)	
	One correction: Michael Everts' name was spelled wrong	
	Brenda York made a motion to approve	
	Tim Stefan seconded	
	Unanimous for, motion carries	

[05:39:22 PM \(00:08:30\)](#)

- 4.0 Business Items Jeff Wade
- 4.1 Approval of Foundation MOU Lori Cox
- Foundation is working with Bannack; progress is being made
 - Conflict of interest language reviewed
- 4.2 Update on Board Applications
- One application in so far; all members need to be looking for potential new members
 - Any applicants need to present themselves to the board before appointment
- 4.3 Sample Proxy Language

[06:36:42 PM \(01:05:50\)](#)

- 6.0 Interim Events Lori Cox
- 6.1 Review of Baseball Stadium Contract – Facility Use
- Guests: Jill Ullman and Mark Johnson
- Discussion:
- Need addendum to contract to reflect March 1 start
 - Installing a police car on display at Hero’s Park
 - Possible construction of locker room – procedures with Fairgrounds?
 - Naming rights for the stadium

[06:54:01 PM \(01:23:09\)](#)

- 5.0 Financials
- 5.1 Revenue & Expense Reports Rachel May
- 5.2 Aging Report Rachel May
- 5.3 New Events Booked Rachel May
- 5.4 April Prep – Budget Presentation FY17 – Next Meeting Lori Cox

[06:59:26 PM \(01:28:33\)](#)

- 6.2 Insurance Requirements Update Lori Cox
- General liability insurance levels set at General Manager’s discretion
- 6.3 Building 4 Remodel Update Lori Cox
- Not remodeling due to bids being very high over estimate
 - New plan will be Extension and Weeds in Ag Center; Fairgrounds in Midway Office
- 6.4 CIP Meeting Tuesday April 5, 5:30 pm, Ag Center
- 6.5 Populous Visit May 4-5 - Tabled

[07:06:43 PM \(01:35:50\)](#)

- 7.0 Big Sky Country State Fair Lori Cox
- 7.1 Commercial Animal Sales at Fair
- Research on private treaty sales; most fairs do not allow it
- 7.2 Fair Rules & Regulations Review - Tabled
- 7.3 Rain Insurance Quotes & Weather History – Tabled

Discussion on Lions Club concerns

[07:07:07 PM \(1:47:07\)](#)

- 8.0 Adjournment Jeff Wade