



FAIR BOARD MEETING MINUTES

DATE: Tuesday, September 20, 2016

TIME: 5:30 pm

LOCATION: Building 4

Topic Presenter

Note: Audio recording of this meeting is not available due to technical difficulties.

- 1.0 Welcome Jeff Wade
- 1.1 Call for Attendance:
Present were Fair Board Members: Chairman Jeff Wade, Ann Marie Moran, Conrad Anker, Tim Stefan, K.C. McLaughlin; Fairgrounds Staff: General Manager Lori Cox, Facilities Director Dennis Voeller & Office Manager Linda Blomback; Public: Sonja Berg.
Absent were Fair Board Members: Vice Chairman Brenda York & Mike Everts; Commissioner Joe Skinner
- 1.2 Review & Approval of Minutes 8-23-16
Lori asked to amend the minutes to include Jim Doar as present at the meeting. Conrad Anker moved to approve with amendment. K.C. McLaughlin seconded Unanimous for, motion carries
- 2.0 Public Comment - None
- 3.0 Presentations - None
- 4.0 Financials Lori Cox
- 4.1 Expense Status (See handouts)
- 5.0 Interim Activities
- 5.1 Leasing Clients and MOA Clients – Discussion (see handouts) Lori Cox
Draft leases for Extension, Weeds, Search & Rescue, Sheriff's Dept & Greenway Range
- 5.2 Stalling Policy for Non-Leaseholders Dennis Voeller
The Fairgrounds is having an issue with people using stalls without paying. In the last month there have been two events who rented the horse barn and drop-in stallers impeded on their stalling. Do we want to consider changing our policy to eliminate drop-in stalling?
Discussion points:
- *Do we need to add signage?*
 - *Is it worth it to possibly lose the good will that the Fairgrounds offers through drop in stalling?*
 - *Is it possible to leave the outdoor pens open and close the barns?*
 - *Safety of existing stallers was a concern.*
- Ann Marie made a motion to no longer offer stalling at the indoor barn for drop-ins and leave the outdoor pens open.*
Tim seconded.
Discussion:
- *What does the staff need to do to make the new plan happen?*
 - *Additional padlocks and signage*

- *Potential barn steward in place for renters.*
Unanimous for, motion carries.

- 5.3 Website Lori Cox
The Fairgrounds is in need of a separate website for Fairgrounds interim events/rental information. We are looking at Ungerboeck who is our current event software provider.
Discussion points:
 - *Will reduce labor inputs.*
 - *Will self-populate event information from booking side of Ungerboeck*
 - *The Saffire website is a more capable platform for Fair than for events.*
 - *Cost for development and yearly fees.*
 - *Money has been set aside in the current budget.*
- 5.4 CIP Roundup from 4:30pm Dennis Voeller
Discussion included:
 - *Paving, widening Oak Street entrance, fencing for livestock, RV addition on the west side, signage, and parking amenities.*
 - *Funds derive from CIP funding and internal capital improvement budget.*
- 5.5 Noise elements from outdoor activities Dennis Voeller
Truck pull on 8/27 created some noise at 11pm along with some street noise until 11:30pm. We received a phone call from a neighbor about the noise.
Discussion:
 - *The event was very well attended and client was professional.*
 - *What is the policy for leaving an event? There is no policy for fan departures.*
 - *Only received one phone call about the noise.*
 - *Do we need to communicate with NENA about upcoming events? Website public to all.*
- 6.0 Big Sky Country State Fair Lori Cox
6.1 Strategic Plan – High Level View
6.2 Slide Show
6.3 Sponsor Summit – Share of Report (see handouts)
- 7.0 Business Items Jeff Wade
7.1 IAFE Final Sign-up
7.2 Bronze Bonanza – tabled to October board meeting
- 8.0 Adjournment Jeff Wade